1. Goals and Objectives for the Quarter

Goal 1: Maintain an accessible, one-stop electronic gateway of high quality LD resources consistent with NIFL’s LINCS

- Rethink and Revise site to increase accessibility

Goal 2: Establish and continue work with CKG to guide the development of the collection

- Have Sept. conference call with Core Knowledge Group to discuss proposed site redesign
Goal 3: Enhance the LD collection with high quality materials

- Identify, evaluate, and catalog new resources for site.
- Identify and evaluate materials for publication on site
- Add “Web-tools” page
- Complete “About this Site”

Goal 4: Use training events to increase awareness and use of LINCS

- Make LINCS and LD Special Collection presentation at NAASLN (National Association of Adults with Special Learning Needs) Conference

Goal 5: Build knowledge base about use of LD Collection & assess the utility of the site for the field

- Compile teacher feedback and NAASLN focus group information for use in development of site.

Goal 6: Manage development of LD Collection effectively

- Develop a work plan in order to accomplish work more efficiently
- Keep a log of all program work and report quarterly to NIFL
- Meet as CDP staff and SLINCS team to review work

2. Activities Initially Planned for the Quarter

- Consult with CKG and NIFL staff regarding the site redesign.
- Hold telephone conference call with CKG on Sept. 11.
- Publish “If Only I Could Read, Write, Spell” on the site.
- Publish “Learning Skills Curriculum”, a self-advocacy resource, on the site.
- Add ‘Web-tools’ page to site.
• Complete “About This site”
• Present workshop at (National Association of Adults with Special Learning Needs) Conference
• Compile information from NAASLN focus group
• Participate in CDP communications.

3. Barriers or Concerns Regarding Meeting Goals, Objectives, and Activities

• NAASLN, scheduled for Sept. 13-15, was cancelled as a result of the terrorist attacks on September 11. It has been rescheduled for April 14-16, 2002.
• Some of the site additions planned for this quarter e.g. Web-Tools) were not completed due to time constraints of the technical staff.
• Decision making on site redesign took much longer than anticipated, resulting in other work being postponed.

3. Major Outcomes During Fourth Quarter

Detailed plan for site redesign has been completed in consultation with NIFL and CKG. Includes:

• Graphic Organizers – for home page and 2nd tier pages
• Revised navigation bar
• Pages for About This Site: Purpose, CKG Bios, Site Selection Criteria, Site Map, Site Evaluation

4. Problems Encountered in the Use of Project Funds.


5. Assessment of Collaboration with NIFL Staff During the Fourth Quarter and Suggestions for Improvement. During this quarter NIFL staff and CDP staff worked very closely (in joint meetings, phone and e-mail) to figure out a complex joint venture of this special collection and the overall content of Bridges to Practice. June Crawford, Wil Hawk, and
6. Assessment of Collaboration with CKG Members during the Fourth Quarter and Suggestions for Improvement

In addition to the quarterly conference call, the CKG offered (by phone and e-mail) suggestions and feedback on drafts of site redesign. Their knowledge and willingness to help is much appreciated.

8. Next Quarter Goals and Objectives, Expected Outcomes, Planned Activities, and Suggestions

Goal 1: Maintain Site

- Technical work completed for revised home page, including color and layout, navigation bar, front page graphic organizer, and second tier organizers
- Content completed for new navigation bar pages

Goal 2: Work with CKG

Hold CKG Conference call & Publish minutes

Goal 3: Enhance Collection

- Identify new resources
- Publish content front page graphic organizer topics

Goal 4: Conduct Training & Marketing

- Publicize LINCS: TN-AE Supervisors’ Meeting
Goal 5: Access utility of Site

- Start collecting feedback from ‘Site Evaluation’ page

Goal 6: Manage collection effectively

- Continue to ‘work the plan’, keep the ‘log’, and communicate with all team members and partners

9. Number of:

Materials Identified for the Special Collection: 34
Materials Web Published: 1
Materials Cataloged: 3

Conference Presentations: none

Conference Participants: none. Scheduled conference was cancelled.

LINCS Marketing Materials Distributed: none. Scheduled conference was cancelled.

Email Postings Marketing the Special Collections: 3

Technical Assistance/Reference Questions Answered: 11

- Phone calls: 3
- Emails: 8

Phone Calls: 1 CKG conference call, 4 CKG individual calls, 9 calls with NIFL staff, 4-other CDP staff and 1 CDP conference call
Web Pages Launched: 0

Web Pages Updated: almost all are in process of update

Web Use Statistics: We now have Web Trends software in place, but there are some difficulties in obtaining the web use statistics. As soon as they are available, we will report them.